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## **NEW CLEARANCE REQUIREMENTS FOR DESIGNATED ADULT SUPERVISOR OF MINOR EMPLOYEES. (AGES 14-17)**

House Bill 1276 Child Protective Services Law (CPSL) now requires the following 3 background checks clearances for the adult who is considered the designated supervisor for a minor child. All regular clearances are **effective August 25, 2015**, and are valid for 5 years. Volunteer clearances are valid for 1 year.

**Please see the following quote from the bill as well:**

*“The designated adult supervisor is required to be in the child’s immediate vicinity at regular intervals during the program. Immediate Vicinity is defined as ‘an area in which an individual is physically present with a child and can see, hear, direct and assess the activities of the child.’ Regular intervals are not defined by the bill.*

When applying for clearances, please be sure to indicate that you are applying for the VOLUNTEER clearances. They are at no cost to you.

**Clearance Instructions and links are provided below:**

### **Criminal Background Check:**

- Processed on the PA State Police website at <https://epatch.state.pa.us>.
- Please apply for VOLUNTEER clearances. (Regular Background Check requires a \$10 payment in the form of a credit card, certified check or money order made payable to the Commonwealth of PA if you choose to purchase the regular clearance.)
- Clearance results are usually received on-line instantly.

### **Child Abuse Clearance:**

- Child abuse clearances can be processed on line at <https://www.compass.state.pa.us/CWIS>.
- Online applicants are required to create an account
- Please apply for VOLUNTEER clearances. (Regular clearances cost \$10. The payment can be made using a credit card if you choose to purchase the regular clearance.)

**\*A copy of the clearances need to be provided to the Program Coordinator  
BEFORE a minor can begin employment.**